

INDIANA EMERGENCY RESPONSE COMMISSION (IERC) MEETING

Indiana Government Center South
302 West Washington Street
Indianapolis, Indiana
September 13, 2010 1:00 P.M.

WELCOME AND INTRODUCTION

Mr. Mike Garvey, designee chairman of the IERC, welcomed everyone to the meeting and asked for a roll call.

ROLL CALL TO ORDER

Mike Garvey – IDHS
Brian Lott – Local Government
Mike Bigler – State Representative
Shawn French – Industry Representative

Bruce Palin – IDEM
Jim Pridgen – Industry Representative
Thomas Melville- State Representative
Sherman Greer – Local Government

The following Commission members were absent:

Carol Shelby – Public Representative
Dean Larson – Public Representative

Roger Powers – Local Government

The following staff members were present:

John Steel – IDHS
Laura Steadham – IDEM

Ian Ewusi – IDHS/IDEM

The following members of the audience were present:

Jeff Larmore – Marion County LEPC

Becky Waymire – Morgan County LEPC

QUORUM

LEPC Coordinator indicated a quorum was present

CONSIDERATION OF THE MINUTES

A motion to approve and adopt the minutes from the July 12, 2010, meeting was made by Mr. Palin and seconded by Mr. Greer. **MOTION CARRIED**

REPORT OF THE CHAIR

Chairman Garvey reported on National Preparedness Month and the PIO staff doing public education and outreach on how to prepare for disasters. Chairman Garvey continued to report on progress of the National Level Exercise (NLE) scheduled for May 16-21, 2011. This will be an earthquake scenario of a New Madrid Earthquake event that will trigger a Wabash Valley Earthquake. Shawn French was also acknowledged for participating in the NLE 2010 exercise in May of 2010. Mr. Greer concluded that there will be an earthquake exercise in Evansville that will be for business and industry.

COMMITTEE REPORTS

Communications Committee—Sherman Greer, Chair

Mr. Greer provided a status of the September 16 and 17 IERC/LEPC Conference. Everything was in place. It is expected that 35-40 people will participate in the CAMEO training on the 16th and around 95 have registered for the conference on the 17th. Awards will be presented during the morning on the 17th. It was suggested to Mr. Greer to look at the San Bruno, CA fire chief to present next year on the recent gas line explosion near San Francisco.

Policy/Technical Committee—James Pridgen/Dean Larson, Co-Chairs

Mr. Pridgen reported on the morning Policy/Technical Committee meeting. The following topics were covered;

- **IDEM-IDHS MOU that is due for renewal**
 - Look at moving John Steel to work in the field to work with LEPCs and assist in onsite reviews.
 - Look at administrative staff to pick up work that John Steel has been doing, looking at 16 to 24 hours per week.
 - Electronic copy of MOU will be sent to commission members for review.
- **LEPC Electronic Reporting**
 - Discussion to add the ability of LEPCs to be able to submit their reports electronically and providing a portal to submit documents.
 - Documents requiring signatures will need to be addressed
 - Having electronic reporting, will give staff a snapshot of reports that have been submitted, as well as provide access to the rosters by the agencies ethics officer
 - Have developed a request for proposal that will be submitted when requested
- **Funding for conference and training**
 - It was brought to the attention of IERC that a discrepancy in IERC documents that allowed LEPCs to use funds for earthquake training. It was determined to allow LEPCs to fund training like this, until the documents are changed to only allow conferences that have at least 51% hazardous materials training. Motion was made by Mr. Melville, second by Mr. Lott. **MOTION CARRIED**
- **Letter from Shelby County**
 - A letter was read from the Shelby County LEPC supporting that funding continues to the county level

- **Can IERC members attend EMAI Conference**

- It was determined to fund up to 4 commission members to the EMAI Conference that will be in Indianapolis October 6-8. Motion made by Mr. Bigler, second by Mr. Melville.

MOTION CARRIED

Training Committee—Carol Shelby, Chair

No Report

Fiscal Committee—Bruce Palin, Chair

Mr. Palin provided a fiscal report from July 1, 2009 through June 30, 2010. He reported that the allocated spending plan was for \$148, 093, with actual expenditures of \$86,278, remaining balance of \$61,815, showing that 58.26% was spent.

Mr. Plain included that new software for fiscal reporting is not working with the old software. The spending plan was put together in line items that don't cross reference the new system. Mr. Plain will gain a better understanding of the new Fiscal system and e-mail this to the board members.

Motion was made by Chief Lott to accept the committee reports, second by Mr. Bigler. **MOTION CARRIED**

OLD BUSINESS

No Report

NEW BUSINESS

Revision will be made to the IDHS/IDEM Memorandum of Understanding and will be sent out to board members for comment, prior to the November IERC meeting.

Chairman Garvey added that they are working with the Governor's Office to fill the 2 vacancies on the IERC.

REPORT OF THE FIELD REPRESENTATIVE

Mr. Ewusi reported on 3 items;

- LEPC Plan Review
 - He has reviewed and commented 30 of 65 plans. Deadline for 2010 plans to be submitted will be December 31, 2010.
- Tier II Workshop Locations
 - We have solicited LEPC for workshop locations to train facilities on electronic Tier II reporting. So far 12 LEPCs has responded offering locations and he will work with them to establish dates.
- September 16 CAMEO Training
 - Mr. Ewusi has been preparing for CAMEO training on September 16 and will be providing updated information to participants.

MEMBERSHIP ROSTER APPROVALS

Mr. Ewusi reported that the following 5 counties had submitted new or updated rosters for approval:

Dubois
Vigo

Elkhart

Morgan

Noble

Mr. Melville made a motion to approve the rosters and was seconded by Chief Lott. **MOTION CARRIED.**

LEPC COMMENTS

Jeff Larmore with the Marion County LEPC had a question on one of his facilities being charged for having less than 100,000 pounds and were other companies being charged? Who reviews these submittals?

Of the 583 reporting facilities in Marion County, there are 29 companies that Department of Revenue has no information for. Mr. Palin has reviewed these in the past and determined that there is no information sharing to document correct information, so facilities could be charged for their inventories. Major Melville, expressed concern that these have not been addressed and corrected, and that an effort should be made to correct these discrepancies and facilitate cooperation between IDEM and IDOR.

EPA COMMENTS

No Report

PUBLIC COMMENTS

Mr. Bigler reported that the DMORT exercise will be conducted October 27-28, 2010 in Princeton, Indiana.

NEXT MEETING

November 8, 2010, 1:00 P.M.
Indiana Government Center South, Conference Room A

ADJOURNMENT

Meeting was adjourned at 2:56 P.M.

Michael Garvey, Chair